

Tuesday, September 6, 2022

Randolph ISD PTO Meeting - September 6, 2022

Randolph ISD PTO Meeting - PTO Room, Randolph AFB

Call to Order: 8:38 a.m.

Call to close: 9:54 a.m.

Next Meeting: October 11th at 8:30 a.m. in the PTO room.

Attending: Aaron Lee (President) , Amber Kistler (Sunshine Elementary), Sarah Moschella (Spirit Wear), Christie Oakland (Sunshine Secondary), Sarah Fox (Book Fair), Angela Murphy (Book Fair), Devon Ortega (RES Vice President), Na'l Valai (Treasurer), Jackie Goepfner (Secretary)

- **President's Report - Aaron Lee:**

- A. Old Business

1. Teacher luncheon 23rd (both campuses at the same time)
 1. it was easier and we should do it next year too.
 2. Teachers and staff were happy with the spread.
 3. Cost \$1200, this was more than last year, but prices have gone up. Need to adjust the budget to reflect new prices
 - a.
 4. Volunteers
 - a. 25 new volunteers
 - b. 154 volunteers who are currently signed up
 - c. Being cautious as people are going back to work
 - d. Staff
 - e. Apex they want to continue
 - f. Only pull out secondary students once as to not interfere with the day
 - g. They are happy with the PTO
 - h. Star Snacks are really enjoyed
 - i. Penguin Patch will be 5 days this year (extending from 3)
 - j. Back to School/ Kinder Round-up went well
 1. Magnet was a big hit, maybe purchase more and continue
 2. Need to focus more on Middle school

- B. New Business

1. Tomorrow Secondary School Meet the Teacher
 1. Auction
 - a. Echo Show/Dot
 - b. Looking for volunteers
 - c. Need help
 2. 24th of Sept. Homecoming Dance
 1. Need volunteers as chaperones
 - a. Need a sign-up genius for the event from Bee-bee
 2. They have not asked for food/ drinks
 - a. Last year there was negative feedback that food/drinks were not available
 - b. Need to find another point of contact - Aaron will investigate chair and email out
 3. **Board Positions Still Open and in Need of Volunteers**
 1. **Event Coordinator still needed**

2. Turkey Bingo Chair
3. Spirit Night Chair
 - a. Last year 5 guys, Chipotle, Mod Pizza
4. VP Secondary School
5. VP Secondary Sunshine
6. Sarah will create a social media post
4. Everyone should have access to edit FB page
5. Need to have a meeting before school starts next year in Aug.
6. Transition the PTO to a 501c3
 1. Working with the school district (Laurie ReMack) to start the proceedings
 2. Aaron proposed, Ni'L and Devon Seconded, motion passed
7. A1A - 34 is the key for PTO room (Middle School Office)
 1. Supplies are available for events
 - a. Plates, silverware, decorations, etc.
 - b. Some historical PTO binders are also available
 - c. Next meeting will be held in the same room

- **RES Vice President Report - Devon Ortega**

- A. No Updates

- **Spirit Wear Report - Sarah Moscalla:**

- A. Secondary Spirit Wear

1. Fancloth (used last year) - will not use again
 - a. Terrible to work with, did not follow through on changes
 - b. Shipping is high, but drop ships to home
 - c. Nice to not have to not handle money
 - d. Custom Ink or maybe a local company
2. \$360 in returns with 90 orders
3. Flyers were sent to the school, but unsure how to get them home to the parents
 - a. Link also placed in bulletin and on social media accounts
4. Some adults are looking for more options (stating that current options look too young for an adult to wear)
5. Maybe do an additional sale late fall

- B. Elementary Spirit Wear

1. Coordinated with Josh Collins of Custom Sportswear, Inc.
2. Flyers were sent out to students and link in the bulletin
3. Updated selection
 - a. Changed hoodie color to gray
 - b. Added a blue tie-dye, a dry-fit blue, and classic gray
4. \$482.84 with 86 orders for elementary
5. Still open and will close out this weekend.

- **Sunshine Committee Secondary Campus Report -Christie Oakland:**

- A. There was no transfer of information from previous events
 1. Drop it off and go food for teachers and staff
- B. \$2400 budget for the year
- C. Need additional volunteer to lead the committee - Sarah will post on social media

- **Treasurer Report- Na'l Valai:**

- A. Presented current account standings and budget
- B. Bank account is officially changed to the new board
 - 1. Online bank access - \$12316.88 (actual), \$12276.88 (statement)
 - a. Venmo account is closed and is the discrepancy
 - 1. VENMO transferred \$40
 - a. \$20 from Era Pedraza-Gonzalez for Jordyn G Band sign
 - b. \$20 from old Spirit sign sale
 - 2. Closed by Kallie Beinhower (Previous PTO Treasurer)
 - 2. Back to School Magnets were \$352.40
 - 3. Still waiting on checks and Debit Card from the bank
 - a. Will contact bank to expedite process
 - 4. Paypal payments go to the Treasurer email and have a payroll report
 - a. Currently only being used by Spirit Signs
 - b. Paypal account under treasurer name

- I. **Elementary Sunshine Report - Amber Kistler:**

- A. Old Business
 - 1. Delivered a cheerful gift to all the teachers and staff through their mailboxes. It included 1-2 highlighters, and some Starburst candy with a tag that said "We are Bursting with Excitement for a Bright New Year!"
- B. New Business
 - 1. Plan to bring a platter of goodies to the office staff, the cafeteria staff and the custodian staff once a month.
 - 2. Planning to give a mailbox treat every month to teachers and staff- goal is to keep the budget of each under \$100.
 - 3. Planning to do a Soup & Salad Luncheon for the teachers/staff at the end of October. Amber will confirm a date with Dr. Fox this week and will create a Signup Genius for parent donations and volunteer opportunities and send out about a month before the event. This will take place in the ECC.
 - 4. Looking forward - will be doing the Holiday Cheer cart again in December
 - a. Delivers Hot Chocolate, Tea, Coffee, Juice, Muffins, Pastries and fruit classroom to classroom for teachers.

- **VII.Scholastic Book Fair Board Report - Sarah Fox & Angela Murphy:**

- A. Elementary Fall Book Fair (9/28-10/6)
 - 1. Our first book fair of the year is in a few weeks! It will be held in the ECC.
 - 2. **Times:**
 - a. The daily hours of the fair will be 7:30-1600.
 - b. We are having two extended hour/family nights at this fair.
 - 1. Friday the 30th, we will stay open until 5:30 and Wednesday the 5th we will stay open until 6:00.
 - 3. **Advertising:**
 - a. posters will be placed around school, signs outside near drop off areas, newsletter, Facebook, teacher communications/newsletters
 - b. Scholastic flyers will be sent home with students.

4. **Setup Days:** one to two days prior to opening day. Depends when the fair is delivered to the school.
5. **Teacher Preview:** Held after school on Wednesday 28th.
 - a. We will have light refreshments and raffles to the teachers. We will also encourage teachers to create wish lists for their classrooms.
 - b. Teachers are able to earn Scholastic Dollars for attending the preview and also for making a wish list.
6. **Student Preview/Visits:** Student will be able to preview BF during their gym time and create their own wish list to bring home to their parents.
7. **Volunteers:** A SignUp Genius has been distributed via social media and submitted for the school's weekly newsletter. We have a ton of parents already signed up to help!
 - a. Each hour a parent/guardian volunteers, they will earn \$1 for their child's teacher.
 - b. Volunteers who aren't associated with a classroom money will go back to the students as All for Books
 - c. Last year parents asked for earlier signups. **Student Activities:** Students will have a chance to win a free book via our "Caught Reading" drawing. Teachers will fill in slips for kids who are caught reading. Kids and/or teachers will drop name slips into large jars split between grades. (Pre-K-1, 2-3, 4-5). 2 winners will be drawn each day beginning Friday 30th From each grade bundle. The prize will be choosing a book from the treasure box. These books have already been purchased from previous fairs and set aside for this purpose.
8. **All For Books:** This is an additional fundraiser that runs within the BF. They will have stickers for water bottles, mochi squishies (which were a hot commodity last book fair), pencils, etc...
 - a. looking into bringing "spirit sticks" back to the BF. Sarah has reached out to other PTO members from different schools in regard to their supplier and thinks these would be a huge seller at BF and the PTO in general. - PTO agrees
9. Maureen Scalene has been a wealth of knowledge, she was the chair last year.

- **VIII.Upcoming Events and Additional information:**
 - A. **Turkey Bingo: Nov. 17th**
 1. Elementary School cafeteria was too small
 2. Need a coordinator
 3. Request for donations need to start now
 - a. Need up to 80 pizzas
 - b. Need to setup a date to bring in all donations
 - B. **Next PTO Meeting: October 11th in the PTO room.**